

VACANCY ANNOUNCEMENT

POSITION: PROJECT ACCOUNTANT

PROJECT: SUSTAINABLE MANAGEMENT OF FISHERIES, MARINE LIVING RESOURCES, AND THEIR HABITATS IN THE BAY OF BENGAL REGION FOR THE BENEFIT OF COASTAL STATES AND COMMUNITIES. I

ISSUED BY: BAY OF BENGAL PROGRAMME INTER-GOVERNMENTAL ORGANISATION (BOBP-IGO) ON 06 JANUARY 2024.

LAST DATE OF APPLICATION: 10 February 2024

Immediate Engagement

1.0 Introduction and Background

The Bay of Bengal Programme Inter-Governmental Organisation (BOBP-IGO) is designated as the Executing Agency for implementation of the Sustainable Management of Fisheries, Marine Living Resources, and Their Habitats in the Bay of Bengal Region for the Benefit of Coastal States and Communities also known as BOBLME-2 Project. The project is funded by the Global Environment Facility (GEF) and NORSAD and being managed by the Food and Agriculture Organisation (FAO) of the United Nations (FAO). The BOBLME Project, has been established to support and advance the objectives outlined in the BOBLME-I Strategic Action Programme (SAP). The overarching aim of this project is to safeguard and perpetuate the ecosystem services that regulate and provide sustenance in the BOBLME. It seeks to accomplish this by enabling the member countries of the BOBLME to achieve their project outcomes through a collaborative partnership, which includes the International Union for Conservation of Nature (IUCN), BOBP-IGO, and the Southeast Asian Fisheries Development Centre (SEAFDEC). BOBP-IGO, as the executing agency, will oversee project implementation within its member countries, comprising Bangladesh, India, Maldives, and Sri Lanka.

2.0 Project Objective

The primary objective of the project is to contribute to the sustainable management of fisheries, marine living resources, and their habitats in the Bay of Bengal region. This involves mitigating environmental stress and enhancing the environmental status to the advantage of coastal states and their communities. The accomplishment of these objectives will be facilitated through an integrated approach structured around the themes of SAP. The project will embrace a country- led, participatory, bottom-up strategy, emphasizing focus areas that span community, subnational, national, and regional levels. This approach is vital to ensure the maximum positive impact and lasting benefits.

3.0 Role of BOBP-IGO

BOBP-IGO is tasked with the critical responsibility of executing key segments of the project work plan, specifically related to "Sustainable Management of Fisheries" (Component 1 of the Project); Management of coastal and marine pollution to improve ecosystem health (Component 3), and Regional mechanism for planning, coordination and monitoring of the BOBLME (Component 5). This entails ensuring effective coordination and delivery of the work concerning the Ecosystem Approach to Fisheries Management (EAFM), mitigation of Illegal, Unreported, and Unregulated (IUU) fishing practices, developing guidelines and practices for controlling pollution and building of a sustainable coordination mechanism for effective implementation of the project.

4.0 Description of work

The BOBP-IGO is looking for a dynamic and skilled person interested in international development to manage its accounts. This role is a unique opportunity to get international exposure and contribute to the sustainable management and conservation of marine resources in South Asia benefiting over six million people directly.

As an Accountant, you will play a crucial role in ensuring the project's financial integrity, contributing to its long-term success and impact. We look forward to receiving your application and welcoming you to our team.

Key Responsibilities:

- Oversee financial operations for the BOBP-IGO and BOBLME-2 project, ensuring efficiency and accuracy in all financial processes.
- Ensure all financial activities comply with donor regulations and maintain high financial standards.
- Stay compliant with national tax laws and coordinate both internal and external audits for financial transparency.
- Keep the project team informed about financial regulation changes and exchange rate fluctuations that could impact the project.
- Manage budgeting, deliver accurate financial reporting, and forecast future financial needs for the project.
- Oversee and supervise transactions in multiple currencies, maintain accurate bookkeeping, and ensure timely billing and invoicing.
- Provide financial support and guidance in procurement processes to ensure cost-effectiveness.
- Develop and implement strategies for cost reduction to maintain the financial health of the project.
- Perform additional financial tasks as assigned by the Director or Project Manager, adapting to evolving project requirements.

Who can apply:

- Minimum bachelor's degree in accounting, Finance, or a related field with hands on experience on accounting.
- Familiarity with currency exchange, and exchange rate management.
- Skilled in use of Tally and Microsoft Excel.
- The appointment will be initially for one year with the potential for extension till the project duration.
- The position is open to Indian Nationals only.
- Salary will be based on qualification and experience.

How to Apply:

Submit your application including a cover letter, detailed CV, and references to info@bobbigo.org addressed to Mr. V Sreenivasan, Administrative Officer, Bay of Bengal Programme Inter-Governmental Organisation.